

To receive a report on the Library main entrance doors and consider any actions and associated expenditure.

1. As per quote (**Attached PDF**), A&M Security will install new CCTV Server on Wednesday 23rd August. The Library has been without a CCTV recording unit for three weeks due to unit failure. The approved cost requires ratification.
2. Library Hub Front Doors – Sub Committee 13.06.23 (Min. No:- 13/23/24)
 - a) As per approved Entry Group attended site to carry out maintenance work on Friday 28.07.23. (**Attached PDF – First maintenance job report**).

On Saturday 29.07.23 at 12,45pm doors stuck open. Staff had to force to close. No power to doors.

Currently outer doors have to be left wide open for customers to get through to Library Hub. Inner doors are still working correctly.

- b) Entry engineers called out and visited for fault finding on Monday 31.07.23. (**Attached PDF – Door job report after first maintenance visit**).

It was explained that the work they carried out first had to be completed first, it may or may not have solved the problems. This maintenance highlighted the issues across the electrical system and caused the power failure.

The previous maintenance company installed a 'closed' system not allowing other companies to attend for maintenance therefore Entry have recommended installing an 'open' system.

- c) Received additional quotation and description of proposed works on Monday 31.07.23 (**Attached PDF – Update quotation**).

The proposed quotation allows for an open system which means maintenance in the future could be carried out by any company.

End of Report

Community Hub Team Leader